



Landscape Architects, Golf Course Architects,
Urban and Regional planners
P.O BOX 103505-00101
NAIROBI, KENYA
Info@mysticahdesigns.com

MYSTICAH DESIGNS AND ASSOCIATES

1.0 INTRODUCTION

Mysticah designs and Associates is a fully Kenyan owned professional firm established and registered. The firm was initiated with the aim of providing the full range of landscape design, consultancy and installation to Developers of various projects in the built environment both in the private and public sectors of our economy. Mysticah recognizes the competitive nature of the consulting and installation industry and realizes that the company's professional status and growth depends on the quality of its work. The firm has a high sense of excellence and has the confidence that the qualifications and experience of its consultancy and work personnel guided by the company's motto, "*generous intentions for noble deeds*" ensures that it executes effectively and efficiently, this being the key Philosophy to the working spirit, in all types of projects handled by the company.

OUR VISION

To be the preferred landscape Architectural Company in design, consultancy and installation providing innovative and reliable services to our clients.

OUR MISSION

To provide sustainable landscape designs that are functional, aesthetically appealing, cost effective and environmentally sound to the satisfaction of our clients.

REGISTRATION

- **Company's Names Act**
The firm's Registration Certificate Number is **156018**.
- **Registered by the Architectural Association of Kenya**

MEMBERSHIP CERTIFICATES TO AFFILLIATE PROFESSIONAL BODIES

The Principal and key staff are duly registered with the following professional bodies;

- Architectural Association of Kenya.

PIN CERTIFICATES The Company's PIN No. is **P051227744F**.

VAT REGISTRATION The firm's VAT registration number is **0189804G**.

BACKGROUND

The company has a rich background in all aspects of Landscape Architectural consultancy. The staffs have individually or/and as a team handled a wide spectrum of projects of varying complexity and size. This has been an important ingredient to expose them to intricacies of Project Planning, Design, Documentation, Contract, Administration and generally the right procedures to manage different tasks in landscape Architecture.

Mysticah Designs emphasises on high professional standards and ability to respond quickly to clients needs within set periods.

The services offered by the consultancy include the following:

- ◆ ***Landscape Architectural Design***
- ◆ ***Golf Course Design***
- ◆ ***Highway landscape designs***
- ◆ ***Project Management***
- ◆ ***Landscape installations***
- ◆ ***Interior landscaping***
- ◆ ***Site planning***
- ◆ ***Landscape maintenance.***
- ◆ ***Urban Design***
- ◆ ***Environmental Planning***
- ◆ ***Environmental Impact Assessment***

WORKING APPROACH

The working approach adopted by the company ensures that the Directors personally attend to all matters relating to the projects under their scope. The other professional staff act as assistants to the landscape work under their direction and close supervision. In order to efficiently deliver the work on time as scheduled, the firm does not only work very hard but does so far long hours while still maintaining a positive mental attitude. All projects are handled strictly on set out time schedules as agreed with the clients.

ORGANISATION CAPACITY

The firm notably possesses a highly competent professional team, which is thoroughly polished to carry out all requirements in Landscape Architectural Consultancy and construction.

In addition to the basic academic and professional qualifications of the Landscape Architects and ornamental scientists, the directors have a wide knowledge on environmental planning and management.

These additional qualifications go miles ahead to enhance the firm's competence on handling any size of project or complexity.

2.0 FIRMS REFERENCES LIST OF CLIENTELE

The company has continued to satisfactorily provide consultancy services to the following;

- ◆ *Jomo Kenyatta University of agriculture and Technology*
- ◆ *Larfarge Ecosystems (Bamburi Cement)*
- ◆ *Din ham Resort centre (Tigoni)*
- ◆ *Nutro manufacturing Ltd(EPZ)*
- ◆ *Maasai ostrich farm in (KITENGELA)*
- ◆ *The Life Ministry*
- ◆ *Kenchic Limuru*
- ◆ *Individual residential areas*
- ◆ *Amboseli Golf Course , Hotel & Spa*
- ◆ *Tabasamu Getaway*
- ◆ *Chogoria Eco-lodges*
- ◆ *Longisa District Hospital*
- ◆ *Kenya National Highway Authority*
- ◆ *Kenya Urban Roads*

EXPERIENCE

Mysticah Designs and Associates have successfully undertaken numerous projects of varying sizes and requirements. The firm recognises that fundamental understanding of client's requirements and budget, of local cultures, environments and of subtle issues and problems of development are essential to ensure projects success. The firm has the ability and capacity to perform sensitively and yet efficiently in all fields of all landscaping and has successfully handled projects in the following key sectors;

- ◆ Industrial
- ◆ Commercial
- ◆ Community
- ◆ Educational
- ◆ Residential
- ◆ Recreation

ASSIGNMENT 1

Assignment Name: LANDSCAPE DESIGN FOR THE SCHOOL OF ARCHITECTURE (JKUAT)			Country: KENYA
Location within country- JUJA			Professional Staff Provided By Your Firm/Entity (profiles) LANDSCAPEARCHITECTS, LANDSCAPERS AND TECHNICIANS
Name of client: JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY			No. Of Staff: 2
Address: P.O BOX 62000 NAIROBI			No. Of staff-months: Duration of Assignment 22
Start Date (month/year) MAY 2005	Completion (month/year) 2008	Date DEC	Contract value of the project (in current US\$): 2,361,275.00
Name of Associated consultants. If any DOMUS ARCHITECTS, UNIVERSITY CIVIL ENG DEPARTMENT, ELECTRICAL DEPARTMENT.			No of Months of professional staff provided by Associated consultants 24
Name of senior staff (project Director/coordinator, Team leader) involved and functions. DR. SUSAN KIBUE (ARCHITECT)			
Narrative Description of project: CONSTRUCTION OF AN ACADEMIC BLOCK WITH STUDIOS AND OFFICES, LANDSCAPE AND PARKING FOR 100 VEHICLES.			
Description of actual services provided by your staff: THE PROJECT INVOLVED DESIGN OF MONUMENT, WATER CASCADES, LAWNS AND SITING AREAS, PARKING AND BRIDGE. IT INVOLVED ALOT OF GRADING AND EARTHWORKS.			

ASSIGNMENT 2

Assignment Name THE SCIENCE THEATRE LANSCAPE DESIGN (JKUAT).			Country KENYA
Location within country- JUJA			Professional staff provided by your firm/entity profiles- LANDSCAPEARCHITECTS, LANDSCAPERS AND TECHNICIANS
Name of client JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY			No. Of Staff: 3
Address P.O BOX 62000 NAIROBI			No. Of staff-months: duration of the Assignment 15
Start Date (month/year) FEB 2006	Completion (month/year) 2008	Date FEB	Contract value of the project (in current US\$): 590,319.00
Name of Associated consultants. If any DOMUS ARCHITECTS, UNIVERSITY CIVIL ENG DEPARTMENT, ELECTRICAL DEPARTMENT			No of Months of professional staff provided by Associated consultants 18
Name of senior staff (project Director/coordinator, Team leader) involved and functions. DR. SUSAN KIBUE (ARCHITECT)			
Narrative Description of project: CONSTRUCTION OF A SCIENCE THEATRE WITH LAWNS AND OPEN SPACES			
Description of actual services provided by your staff: LANDSCPAE DESIGN OF THE WALKWAYS GARDENS AND SITE GRADING.			

ASSIGNMENT 3

Assignment Name LONGISA DISTRICT HOSPITAL- BOMET		Country KENYA
Location within country BOMET		Professional staff provided by your firm/entity profiles LANDSCAPE ARCHITECTS
Name of client MINISTRY OF ROADS AND PUBLIC WORKS		No. Of Staff: 2
Address		No. Of staff-months: duration of the Assignment 12
Start Date (month/year) MARCH 2007	Completion Date (month/year) MARCH 2009	Contract value of the project (in current US\$): 2,951,593.00
Name of Associated consultants. If any WORKING UNDER INTERSHELTER AND SULLIVAN ARCHITECTS.		No of Months of professional staff provided by Associated consultants 18
Name of senior staff (project Director/coordinator, Team leader) involved and functions. ARCH WILBERFORCE BUSOLO		
Narrative Description of project: COMPLETION OF ABANDONED PROJECT FOR THE DISTRICT HOSPITAL WITH THEATRE, WARDS, MORTUARY AND GROUNDS.		
Description of actual services provided by your staff: MAIN LANDSCAPE GRADING AND DESIGN FOR THE STEEPLY SLOPING SITE.		

ASSIGNMENT 4

Assignment Name DIN HAM RESORT GARDENS		Country KENYA
Location within country TIGONI		Professional staff provided by your firm/entity profiles LANDSCAPE ARCHITECT, LANDSCAPER
Name of client ENG AND MRS GABRIEL MUNGAI		No. Of Staff: 3
Address		No. Of staff-months: duration of the Assignment 12
Start Date (month/year) JULY 2008	Completion Date (month/year) JUNE 2009	Contract value of the project (in current US\$): 236,127.50
Name of Associated consultants. If any DOMUS ARCHITECTS		No of Months of professional staff provided by Associated consultants 18
Name of senior staff (project Director/coordinator, Team leader) involved and functions. DR SUSAN KIBUE		
Narrative Description of project: DESIGN A CONFERENCE CENTRE, COTTAGES AND WEDDING GARDENS.		
Description of actual services provided by your staff SITE GRADING, LANDSCAPE DESIGN, PERGOLAS AND GAZEBOS, ROCK GARDENS AND WATER GARDEN.		

ASSIGNMENT 5

Assignment Name: OUTDOOR DESIGN FOR MR. AND MRS. MBUTHIA RESIDENCE, KAREN		Country KENYA
Location within country KAREN SOUTH		Professional staff provided by your firm/entity profiles LANDSCAPE ARCHITECT, LANDSCAPER
Name of client : MR. AND MRS. MBUTHIA		No. Of Staff: 2
Address		No. Of staff-months: duration of the Assignment 4
Start Date (month/year) JULY 2008	Completion Date (month/year) JUNE 2009	Contract value of the project (in current US\$): 11,806.00
Name of Associated consultants. If any		No of Months of professional staff provided by Associated consultants
Name of senior staff (project Director/coordinator, Team leader) involved and functions. MR.SAMUEL MUGO		
Narrative Description of project: DESIGN A RESIDENTIAL HOME THAT DEPICTS A COASTAL AND RURAL CHARACTER.		
Description of actual services provided by your staff SITE GRADING, LANDSCAPE DESIGN, SWIMMING POOL,DRIVEWAY AND PARKING PERGOLAS AND GAZEBOS, ROCK GARDENS AND WATER GARDEN.		

ASSIGNMENT 6

Assignment Name: OUTDOOR DESIGN FOR MR. AND MRS. MAMBO RESIDENCE, RUNDA		Country KENYA
Location within country NAIROBI		Professional staff provided by your firm/entity profiles LANDSCAPE ARCHITECT, LANDSCAPER
Name of client : MR. AND MRS. MAMBO		No. Of Staff: 2
Address		No. Of staff-months: duration of the Assignment 4
Start Date (month/year) DEC 2009	Completion Date (month/year) MARCH 2010	Contract value of the project (in current US\$): 11,806.00
Name of Associated consultants. If any		No of Months of professional staff provided by Associated consultants
Name of senior staff (project Director/coordinator, Team leader) involved and functions. MR.SAMUEL MUGO		
Narrative Description of project: MODERN OURDOOR DESIGN TO COMPLEMENT THE UNIQUE ARCHITECTURE OF THE BUILDINGS		
Description of actual services provided by your staff SITE GRADING, LANDSCAPE DESIGN, DRIVEWAY AND PARKING PERGOLAS AND GAZEBOS, ROCK GARDENS AND WATER GARDEN.		

ASSIGNMENT 7

Assignment Name: PROPOSED AMBOSELI GOLF RESORT, HOTEL AND SPA PROJECT		Country KENYA
Location within country KAJIADO		Professional staff provided by your firm/entity profiles LANDSCAPE ARCHITECT, GOLF COURSE ARCHITECT AND PLANNER
Name of client : GEE 20 HOLDINGS COMPANY LIMITED		No. Of Staff: 4
Address 55378-00200		No. Of staff-months: duration of the Assignment 48
Start Date (month/year) DEC 2010	Completion Date (month/year) ONGOING	Contract value of the project (in current US\$): 17,709,563.00
Name of Associated consultants. If any AAKI CONSULTANTS, FRAME CONSULTANTS, GAIKONSULT, GEOMAX CONSULTING ENGINEERS.		No of Months of professional staff provided by Associated consultants 48
Name of senior staff (project Director/coordinator, Team leader) involved and functions. MR.SAMUEL MUGO		
Narrative Description of project: MASTER PLANNING, GOLF COURSE DESIGN AND LANDSCAPE DESIGN.		
Description of actual services provided by your staff SITE FEASIBILITY STUDY AND APPRAISAL; SITE PLANNING; GOLF COURSE AND LANDSCAPE PLANNING; DETAILED GOLF COURSE AND LANDSCAPE DESIGN.		

ASSIGNMENT 8

Assignment Name: PROPOSED LANDSCAPE DESIGN FOR NAIROBI-THIKA HIGHWAY PROJECT		Country KENYA
Location within country NAIROBI – THIKA HIGHWAY		Professional staff provided by your firm/entity profiles URBAN PLANNER, LANDSCAPE ARCHITECTS
Name of client : KENYA URBAN ROADS AUTHORITY		No. Of Staff: 4
Address: 41727-00100		No. Of staff-months: duration of the Assignment 16
Start Date (month/year) SEP 2011	Completion Date (month/year) ONGOING	Contract value of the project (in current US\$): 2,361,275.00
Name of Associated consultants. If any CHINA ROAD & BRIDGE CORPORATION		No of Months of professional staff provided by Associated consultants
Name of senior staff (project Director/coordinator, Team leader) involved and functions. MR.SAMUEL MUGO		
Narrative Description of project: LANDSCAPE PLANNING AND DESIGN ALONG THE HIGHWAY.		
Description of actual services provided by your staff SITE ANALYSIS, LANDSCAPE DESIGN, PLANTING DESIGN AND SPECIFICATIONS.		

ASSIGNMENT 9

Assignment Name: LANDSCAPE DESIGN FOR ENASHIPAI RESORT AND SPA		Country KENYA
Location within country NAIVASHA		Professional staff provided by your firm/entity profiles, LANDSCAPE ARCHITECTS
Name of client : MR. MWANGI		No. Of Staff: 3
Address:		No. Of staff-months: duration of the Assignment 33
Start Date (month/year) SEP 2011	Completion Date (month/year) ONGOING	Contract value of the project (in current US\$):
Name of Associated consultants. If any AAKI CONSULTANTS, FRAME CONSULTANTS, GAIKONSULT,		No of Months of professional staff provided by Associated consultants 33
Name of senior staff (project Director/coordinator, Team leader) involved and functions. MR.SAMUEL MUGO		
Narrative Description of project: LANDSCAPE PLANNING AND DESIGN OF RESORT OUTDOOR SPACES.		
Description of actual services provided by your staff SITE ANALYSIS, LANDSCAPE DESIGN, PLANTING DESIGN AND SPECIFICATIONS, SITE WORKS SUPERVISION		

Firm's Name _____

Name and Title of signatory _____

4. DESCRIPTION OF METHODOLOGY AND WORKPLAN FOR PERFORMING THE ASSIGNMENT

The outline of the assignment is in four levels. Each level has main activities, some with the specific activities.

Level 1

1.0 Project Inception

- Team mobilization
- Initial meeting and review of methodology

2.0 Review of Literature

- Review of existing reports from client and plans
- Study of case studies of institutional office landscape designs and the design of their related surrounding spaces
- Survey of historical information by the relevant bodies e.g. survey of weather reports

3.0 Identification of secondary data / Maps / Satellite images

- Baseline data development

4.0 Preparation of Primary Survey Questionnaire

- Site reconnaissance
- Preparation of stakeholders' guidelines for focus group discussions

5.0 Preparation of detailed work plan and deliverables

Level II Site Inventory, Needs Analysis and Design Program Development

6.0 Collection of primary and secondary data / Maps / Satellite images

-Collection and collation of Primary data

The Consultant shall conduct site analysis necessary for obtaining correct and comprehensive data for the pre-tender, tender and post-tender stages of the project. The following type of data shall be required:

- Drainage structures
- Material availability
- Neighbourhood and views
- Existing Infrastructure and services
- The types of users and their requirements.

- Collection and collation of Secondary data

The archival data will be very important in order to understand the existing conditions that have been recorded earlier. The following data will be gathered.

- Climatic Data --Rainfall (monthly distribution and intensity, No. of rainy days per month).
 - Temperature (minimum, median, and monthly ranges throughout the year).
 - Climatic features of importance: wind, erosion, effects of extreme temperatures on the exposed surfaces.
- Environmental Data
 - ◆ Preservation of areas and land use, agriculture and natural conservation areas.
 - ◆ Impact on agriculture and forestry.
 - ◆ Disturbance of vegetation.
 - ◆ Prevention of soil erosion.
 - ◆ Impact due to the existing and proposed drainage.
 - ◆ Impact on demographic factors.
 - ◆ Impact of the Construction workers on the residents.

7.0 Topographical surveys

Topographical surveys required in order to have the site topography and contours required for the grading plan. The assignment will be carried by the surveyor and the cartographer for a period of one week.

8.0 Preparation of Base Map

The base map will be prepared by the landscape architect. This will be in preparation for the execution of design works. The preparation will take three days.

9.0 Interaction with the stakeholders

All the people involved in the use and facilitation of the project will be involved through meetings and focus group discussions in order to dig deep into the program and enable all the people involved to own the project.

This will involve the consultants' team, the client user, and the client financier. The assignment will take two days.

Level III: Scheme design, presentation and working drawings

10.0 Needs Analysis and Schematic drawings

- Analysis and critique of data relative to site and stakeholder needs
- Definition of appropriate use areas for the site
- Consultants clients meetings.
- Drawing of site analysis map and schematic drawings
- Presentation of schematic drawings to client
- Assessment of the implications of the Design to the cost of the contract, the materials utilization and anticipated Contractor's work programme.

Level IV: Final Design and Costing

11.0: Detailed design incorporating all members of the consultancy

- Collation of schematic drawings and refinement of ideas with stakeholders
- Preparation of drawing of draft detailed master plan for urban parks
- Preparation of drawing details

12.0 Preparation of final master plan

- Finalization of draft master plan

13.0 Bill of quantities

- Preparation of bill of quantities

14.0 Preparation of final report

- Finalization of draft report

5. TEAM COMPOSITION AND TASK ASSIGNMENTS

5.1 Technical/ managerial Staff

Name	Position	Time	Task
LANDS ARCH SAMUEL MUGO	Project Lands Architect	Contract period	<ul style="list-style-type: none">• Liaison and correspondence with the Client and the donors.• General technical and administrative superintendence on all aspects landscape jobs.• Drawing up the critical path schedules of construction operations to ensure that there are no delays in execution of the landscape works• Determine any acceleration measures required to keep the project on course.• Contract Administration• Generate weekly and monthly reports• Determine any acceleration measures required to keep the project on course
DAN NYANDEGA	Ass. Project Lands Architect	Contract period	<ul style="list-style-type: none">• Attend Consultant's Meetings• Design Review• Implementation of Revised Design• Preparing detailed design, construction supervision of the landscape• Liaison with the Quantity Surveyor in preparation of Quantities for Building Works.• Liaison with other consultants on revised design• Attend Site meetings
WILSON KARANJA	Landscape Architect	Contract period	<ul style="list-style-type: none">• Attend Consultant's Meetings• Design Review• Implementation of Revised Design• Preparing detailed design, construction supervision of the landscape
JANET KEMUMA	Landscape Architect	Contract period	<ul style="list-style-type: none">• Attend Consultant's Meetings• Design Review• Implementation of Revised Design• Preparing detailed design, construction supervision of the landscape
JOSEPH KIHORO	Ornamental scientists	Contract period	<ul style="list-style-type: none">• Conceptual design and scheme interpretation• Preparation of landscape cost estimates.• Selection of planting material• Identification of appropriate vegetation• Site visits and supervision during project implementation.

			<ul style="list-style-type: none"> Handling environmental impact issues on the site
JAMES MWORIA	Landscape Architect	Contract period	<ul style="list-style-type: none"> Attend Consultant's Meetings Design Review Implementation of Revised Design Preparing detailed design, construction supervision of the landscape

5.2 Support staff

Name	Position	Time	Task
REGINAH GATUKU	Office administrator	Contract period	<ul style="list-style-type: none"> Carry out all administrative matters as pertains to the project.
JOB MWANGI	Accountant	Contract period	<ul style="list-style-type: none"> Provide floats during the contract Payment of salaries and wages to all casual labourers Remit tax and account for issues concerning KRA. Internal auditing for the company accounts
FAITH MUTHAURA	Secretary	Contract period	<ul style="list-style-type: none"> Typing the contract minutes Running the office errands

5.3 Training

During the contact, we intend to train students on attachment being a basis of giving back to the society. The students will be from Jomo Kenyatta University of Agriculture and technology in the department of Landscape Architecture.

Name	Position	Task
GRACE VALASA	Landscape Architect	<ul style="list-style-type: none"> Assist in identifying and sourcing the plants Participate in soil science and testing
MENGICH KIMUTAI	Landscape Architect	<ul style="list-style-type: none"> Cutting models Assist in preparation of working drawings Assist the clerk of works in site documentation

Signature: _____ (Authorised representative)

Full name: _____

Title: _____

6. CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF

All the **professional staffs** have a wide experience in which goes a long way into making projects a success. The Lead Consultant deploys a judicious blend of fully professionally qualified and appropriately qualified staff (documented below with their qualifications coupled their competence) with the clear aim of providing efficient and effective service on any project.

MARWA MUGO SAMUEL (CV 1)

Proposed Assignment Landscape Architect

Name of the Firm: Mysticah Designs and Associates

Name of the professional staff: Marwa Mugo Samuel

Professional discipline: Landscape Architect

Date of Birth: 1982

Nationality Kenyan

Detailed task Assignment:

- ◆ Landscape consultancy works
 - ◆ Scheme Design
 - ◆ Presentation drawings
 - ◆ Working drawings
- (For all landscape architectural works)

KEY QUALIFICATIONS

October 2008 to Date: Masters of Arts in Urban and regional planning from the University of Nairobi.

April 2001 to April 2006: Bachelor of Landscape Architecture (Honours) degree from the Jomo Kenyatta University of Agriculture and Technology

COMPUTER LITERACY

- ◆ ArchiCAD Architectural Design , Presentations ,Working Drawings
- ◆ Proficiency in CAD – ArchiCad 9.0,10,11,12,13
- ◆ Artlantis Architectural Renderings
- ◆ Photoshop Photo editing, Graphics
- ◆ Ms office Word Processing, presentations
- ◆ Numerous other programs and self acquired computer skills due to my computer enthusiasm.

WORK EXPERIENCE

2006 MAY TO MAY 2007 Landscape Architect

Axis Architects

2006 SEPTEMBER TO DATE Jomo Kenyatta University of Agriculture and Technology

Part time Tutorial Fellow

Responsibilities

- ◆ Imparting skills landscape Engineering to the students.
- ◆ Teaching plant identification and characteristics in landscape design.
- ◆ Helping the students understand the design process from brief analysis, site analysis, conceptualization and design presentation.
- ◆ Teaching urban Design and history of urban form.

2006 JUNE-2006 AUGUST Nairobi Keen Kleeners

Landscape Architect

Responsibilities

- ◆ Conceptual design and scheme presentation.
- ◆ Preparing presentation drawings using computer aided skills.

- ◆ Preparation of quotations and subsequent follow up for confirmation of orders.
- ◆ Ensuring that clients' needs are identified and met.
- ◆ Site visits and supervision during project implementation.
- ◆ Carrying out research and writing research papers on environmental projects.
- ◆ Environmental impact assessment on the landscape projects.

2005 OCTOBER-2006-MARCH Lafarge Ecosystems, Mombasa

Research student

Responsibilities

- ◆ Environmental study on people's behaviour in parks
- ◆ Environmental impact assessment of Bamburi quarries
- ◆ Conceptual design of Bamburi Sundowner park
- ◆ The visual and aesthetic study in quarries
- ◆ Site visits/supervision and site meetings.
- ◆ Model making.

2004 JANUARY-APRIL Keen Kleeners, Mombasa

Trainee Landscape Architect

Responsibilities

- ◆ Design of commercial and residential Gardens, from conceptual stages to client presentations.
- ◆ Presentation drawings by hand and CAD.
- ◆ Design of a swimming pool at Nyali beach Hotel.
- ◆ Sketch development.
- ◆ Landscaping projects
- ◆ Site visits/supervision as well as site meetings.

2002 JANUARY-MARCH MINISTRY OF PUBLIC WORKS And MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES

Trainee L. Architect

Responsibilities

- ◆ Design and drafting work.
- ◆ Site visits
- ◆ Details
- ◆ Visits of various forests identifying plants
- ◆ Handling plant nurseries and sales procedures

PAPERS WRITTEN RESEARCH

- ◆ Thesis research paper titled "THE VISUAL AND AESTHETIC POTENTIAL OF DERELICT SITES" Unpublished thesis, School of Architecture and Building Sciences, JKUAT (2005).
- ◆ Environmental research paper "POTENTIAL OF WASTES AND QUARRIES" A presentation on creating health and wealth through waste reduction. Unpublished paper, Nairobi Keen Kleeners (2006)
- ◆ The potential of urban greenways in the development of sustainable cities in planning.

I the undersigned, certify that this data correctly describe me my qualifications and my experience.

(Signature of staff member)_____Date _____

(Signature of authorised representative of the firm)_____Date _____

Full name of staff member_____

Full name of Authorised representative_____

ONDIEKI JANET KEMUMA(CV 2)

Proposed Assignment **Landscape Architect/ Environmentalist**

Name of the Firm: **Mysticah Designs and Associates**

Name of the professional staff: **Ondieki Janet Kemuma**

Professional discipline: **Landscape Architect/ Environmental planner**

Date of Birth: **1982**

Years with the Firm **Three**

Nationality **Kenyan**

Registration with relevant professional bodies - **Member of the Architectural Association of Kenya. Associate expert – National Environmental Management Authority**

Current practising License/ certificate/ status (attach copy)

Detailed task Assignment:

- ◆ Landscape environmental consultancy
- ◆ Landscape consultancy works
- ◆ Scheme Design
- ◆ Presentation drawings
- ◆ Site supervision

KEY QUALIFICATIONS

April 2008 to August 2008 Certificate in Environmental Impact Assessment & Environmental Audit.

April 2001 to April 2006 Bachelor of Landscape Architecture (Honours) degree from the Jomo Kenyatta University of Agriculture and Technology

COMPUTER LITERACY

- ◆ ArchiCAD Architectural Design , Presentations ,Working Drawings
- ◆ Proficiency in CAD - ArchiCad 9.0
- ◆ Artlantis Architectural Renderings
- ◆ Photoshop Photo editing, Graphics
- ◆ Ms office Word Processing, presentations
- ◆ Numerous other programs and self acquired computer skills due to my computer enthusiasm.

EMPLOYMENT RECORD

2007 JUNE TO DATE-Landscape Architect at Mysticah Designs and Associates

2006 JUNE TO DATE-Tutorial fellow at the Department of Landscape Architecture – JKUAT

PART TIME JOBS

- ◆ Landscape maintenance training of the staff at the Kijabe Mission Hospital
- ◆ Private tutoring on the basics of planting design

RESEARCH PAPERS

The Aesthetic Experience: Scenic Transport Corridors in the Aberdares National Park (A Case Study) (An Undergraduate Thesis, 2005)

VOLUNTEER EXPERIENCE

Working with orphaned children at:
Imani Children"s home
Star of Hope Children"s home

PERSONAL CHARACTERISTICS

Skills

Great management and leadership skills
Great interpersonal skills
Computer skills
Ability to stay focused on the set goals

Interests

Nature Conservation & Sustainable Development
Landscape Aesthetics
Poetry Reading
Fabric art

CERTIFICATION

I the undersigned, certify that this data correctly describe me my qualifications and my experience.

(Signature of staff member)_____ Date _____

(Signature of authorised representative of the firm)_____ Date _____

Full name of staff member_____

Full name of Authorised representative_____

Proposed Assignment	Landscape Architect
Name of the Firm:	Mysticah Designs and Associates
Name of the professional staff:	Mwangi Wilson Karanja
Professional discipline:	Landscape Architect
Date of Birth	1987
Years with the Firm	Three
Nationality	Kenyan

Detailed task Assignment:

- Landscape consultancy works
 - Landscape design implementation
 - Supervision of works
 - Scheme design
 - Presentation drawings
 - Working drawings
- (For all landscape architectural works)

KEY QUALIFICATIONS

April 2006 to December 2010 **Bachelor of Landscape Architecture (Honours) degree from the Jomo Kenyatta University of Agriculture and Technology**

COMPUTER LITERACY

- Adobe Design Premium – Proficiency in photo-editing and graphics
- Application packages – Ms Windows, Ms Word, Ms excel, Ms PowerPoint.
- ArchiCAD – Architectural Design , Presentations ,Working Drawings
- Google sketch up – Architectural modelling and rendering
- Piranesi – Architectural rendering
- Numerous other programs and self acquired computer skills.

EMPLOYMENT RECORD

2010 DECEMBER TO DATE- Landscape Architect at Mysticah Designs and Associates

INDUSTRIAL ATTACHMENT

2009 JANUARY TO 2008 APRIL – Landscape Architect at Refuge Garden Landscape Architects

2008 MARCH TO 2009 MAY – Landscape Architect at City council of Nairobi

2007 JANUARY TO 2007 FEBRUARY – Intern at GETA Forest

DESIGN PROJECTS

Intershelter Sullivan Architects

Longisa District Hospital Project

Mysticah Landscape Architects

Dinham Wedding Gardens – Limuru

George Waititu Residential Landscape Design proposal

Residential design in Karen

Kitsuru residential landscape design

Harambee house landscape design proposal

Githunguri PCEA parish outdoors design

Dr. Kinyua's residential – Karen

Dr. Waweru's residential – Thome

Farmline LTD

Proposal for the vice-president's residential landscape design – Karen

Machakos residential design

Kampala International University master plan proposal

Harambee House Landscape design proposal

MEEG Burnish Company

Landscape Architect for Njuguna Ndung'u's residence in Muthaiga – No. 40

Landscape Architect for Runda residential design

Prolak Designs

Residential design – Thome

Mr. Kibinda's restaurant and cottages – Kenol Thika

RESEARCH PAPERS

The Use Of Outdoor Spaces To Enhance Social Interaction In Historic Tourist Destinations. Case Of Olorgesailie Museum
(An Undergraduate Thesis, 2010)

PERSONAL CHARACTERISTICS

Skills

Great management and leadership skills

Great interpersonal skills

Computer skills

Ability to stay focussed on set goals

Interests

Nature Conservation & Sustainable Development

Landscape Aesthetics

Landscape Design

CERTIFICATION

I the undersigned, certify that this data correctly describe me my qualifications and my experience.

(Signature of staff member)_____Date _____

(Signature of authorised representative of the firm)_____Date _____

Full name of staff member_____

Full name of Authorised representative_____

MWORIA JAMES MWANGI (C.V 4)

Proposed Assignment **Landscape Architect**

Name of the Firm: **Mysticah Designs and Associates**

Name of the professional staff: **Mworia James Mwangi**

Professional discipline: **Landscape Architect**

Date of Birth **1986**

Years with the Firm **Three**

Nationality **Kenyan**

Detailed task Assignment:

- Concept and Scheme design
 - Landscape consultancy works
 - Presentation drawings
 - Working drawings
- (For all landscape architectural works)

KEY QUALIFICATIONS

April 2006 to December 2010 Bachelor of Landscape Architecture (Honours) degree from the Jomo Kenyatta University of Agriculture and Technology

COMPUTER LITERACY

- Adobe Design Premium – Proficiency in Photoshop and Illustrator
- Application packages – Ms Windows, Ms Word, Ms excel, Ms PowerPoint.
- ArchiCAD – Architectural Design , Presentations ,Working Drawings
- Artlantis – Architectural rendering
- Google sketch up – Architectural modelling and rendering
- Piranesi – Architectural rendering
- Numerous other programs and self acquired computer skills.

EMPLOYMENT RECORD

2010 DECEMBER TO DATE- Landscape Architect at Mysticah Designs and Associates

INDUSTRIAL ATTACHMENT

2009 JANUARY TO 2008 APRIL – Landscape Architect at axis consulting architects and interior designers

2008 MARCH TO 2009 MAY – Landscape Architect at Axis Consulting Architects and Interior Designers

2008 JANUARY TO 2008 FEBRUARY – Landscape Architect at Nairobi City Park (Office of the Park's Superintendent)

2007 JANUARY TO 2007 FEBRUARY – Intern at Karura Forest (Department of Forestry)

RESEARCH PAPERS

Enhancing Landscape Aesthetics Through Golf Course Architecture.
(An Undergraduate Thesis, 2010)

PERSONAL CHARACTERISTICS

Skills

Great management and leadership skills

Great interpersonal skills

Computer skills

Interests

- Landscaping
- Golf
- Reading
- Photography
- Art

CERTIFICATION

I the undersigned, certify that this data correctly describe me my qualifications and my experience.

(Signature of staff member)_____Date _____

(Signature of authorised representative of the firm)_____Date _____

Full name of staff member_____

Full name of Authorised representative_____

DANIEL NYANDEGA (C.V 5)

Proposed Assignment	Landscape Architect
Name of the Firm:	Mysticah Designs and Associates
Name of the professional staff:	Nyandega Daniel
Professional discipline:	Landscape Architect and Urbanist
Date of Birth	1983
Years with the Firm	Two
Nationality	Kenyan

E-mail Address: nyandegadan@gmail.com

Membership in Professional Societies:

- (i) Architectural Association of Kenya (AAK).Landscape Architecture Chapter.
Registration under Process – Graduate Member.
- (ii) International Federation of Landscape Architects (IFLA).
- (iii) European Federation for Landscape Architecture.
- (iv) Landscape Urbanism Group

Detailed Tasks Assigned:

Nyandega Daniel's role in the project is Landscape Architect, responsible for Site Analysis and design conceptualisation, Landscape Design and Supervision, ensuring that the project functions and fits well within the existing fabric and the natural systems. He brings in an excellent experience in sustainable landscape design taking cogniscence of the existing ecological systems within and without the proposed site.

Key Qualifications:

2 years experience in design, procurement and Landscape design supervision and implementation. He holds Bachelors' degree in Landscape Architecture from Jomo Kenyatta University of Agriculture and Technology (JKUAT). He also holds Masters of Architecture Degree in Human Settlement and Urbanism From KatholiekeUniversiteit Leuven, Belgium, where he was international exposed to different scales of human settlement and Landscape design and urbanism Projects in Europe (Belgium, Netherlands, Italy, Switzerland, Germany, France Norway and Spain), South America (Brazil, Bolivia and Argentina), Asia (Bangladesh, Indonesia, Vietnam, Singapore, Thailand, Vietnam and China) Middle East (Israel and Lebanon) Some of the Local Assignments handled include:

NB: I was in Europe on study leave for Masters degree and industrial attachment from September 2010 to October 2011.

Education:

MSc. Human Settlement and Urbanism, KatholiekeUniversiteit, Belgium 2010 to 2011.

B. L. Arch (1st Class Hons), Landscape Architecture, Jomo Kenyatta University of Agriculture and Technology, 2003-2008

Professional Experience:

January 2010- to date: Consulting Landscape Architect for Jomo Kenyatta University of Agriculture and Technology Projects. He is responsible for design of university open spaces, main gate, swimming among other projects.

- January 2010 to date** **Mysticah Designs, Landscape Architects and Golf Course Architects**
Landscape Architect –
 He is responsible for Urbanism and Landscape Design. He undertakes Projects supervision and Implementation including, institutional commercial, residential, industrial buildings, educational, and infrastructure projects.
- July 2009 – to date:** **Lecturer at the Department of Landscape Architecture, Jomo Kenyatta University of Agriculture and Technology (JKUAT).**
 He is responsible for guiding students in design studios at various levels: site analysis, Planting Design, urban design, landscape design process and detailing etc.
- May 2012 – to date:** **Lecturer (Part time) at Kenya Polytechnic University College.**
 He is responsible for guiding Architecture students in landscape Design studio to ensure a good understanding of landscape design in our built environment.
- January 2009- to date** **Habitech Consultants, Architects, Planners**
Consulting Landscape Architect –
 He is responsible for Urbanism and Landscape Design. He undertakes Projects supervision and Implementation including, commercial, residential, industrial buildings, educational, and infrastructure projects.
- 2009: Align Architects, landscape Architects and Interior Designers** as Landscape Architect.
May 2008-Dec 2008: Architect at Axis Architect and Consulting Interior Designers.
 Assistant Landscape
2005-2007: Axis Architects and Consulting Interior Designers.
 Student Landscape Architect
2005-2007: Internship at Ministry of Public works
 Student Landscape Architect

Projects:

2012: Selected Projects

- Proposed Turning point Park at Museum hill interchange.
- Proposed landscape design for KIRDI headquarters Nairobi.
- Proposed Landscape design for Impala club grounds.
- Proposed Architectural design and landscape Design for JKUAT College of Engineering and Technology.
- Proposed Jungle Camp for Christ is the Answer Ministry, Kiserian Nairobi.
- Proposed Campsite, Muthaigananyuki.
- Proposed landscape Design For KCB Juja.

2011: Selected Projects

- Proposed Landscape Design For University of Nairobi Towers, Nairobi
- Miniature Golf for Xinhau news Agency, Nairobi.
- Proposed Sports Facility for Multi-Media University, Nairobi
- Residential Projects, Kitengela, Ngong, Kiserian and Runda.
- Proposed Hotel, Ngong
- Reconfiguring Hybrid Landscapes- Design for Flood Resilience - Hanoi Vietnam

2009-2010: Selected Projects

- Master Planning and Landscape Design for Adventist University of Africa (AUA) Ongata-Rongai, Nairobi.
- Landscape Design For Jacarand Hotel- Westlands, Nairobi
- Jungle Camp For Christ is The Answer Ministry- Kiserian Nairobi
- Site Planning For Kenchic Factory- Tigoni, Nairobi.
- Proposed Sports field for Nairobi Pentecostal Church Buruburu

2008:

- Proposed Design for Maasai Ostrich Farm-Kitengela, Nairobi.
- Interior Design for Exelcoms, Orange Telecommunication Company Offices-Nairobi
- Landscape Design For School of Architecture and Building Sciences (SABS), JKUAT Nairobi.
- Landscape Design for State House – Kampala, Uganda.

2007:

- Proposed Design for Agha walk
- Site Planning and landscape Grading for Kipchambo tea factory.
- Housing Scheme for Ministry of lands
- Landscape Design for Communications Commission of Kenya (CCK) Headquarters, Nairobi
- Proposed Rehabilitation Of Health centres and Dispensaries For Africa Development bank funded Rural Health Projects III – Ministry of Health, UasinGishu District, Kenya.
- Landscape Design For Kitui Training College for Kenyatta University, Kenya.
- Proposed Development of Hydro Complex staff and Club Houses at Seven Folk Hydro station For KenGen.

Workshops and Conferences

- 2011 International Federation of Landscape Architects (IFLA) Symposium, Landscape Architecture Education and practice. Presented a paper titled Reconfiguration waste landscapes in Nairobi, case of Dandora dumpsite. From October 5th-7th 2011
- N-AERUS XI Conference: Production use and Dissemination of Urban Knowledge in Cities of The South, Brussels, Belgium from 28th-30 October 2010
- Spindus Conference on Epistemology of Space and Its Quality, 28th 0- 29th January 2011 at ASRO, KU Leuven, Belgium.
- Water Urbanisms; Intensive Fieldwork and workshop- from 21st February – 4th March 2011.
- Landscape Urbanism; Intensive Fieldwork and Workshop –March 2011, Cochabamba-Bolivia.
- World Habitat day Celebration and Exhibition, Under Theme of “ A safe city is a just City”, Held At Thika Municipal Stadium-Kenya on 1st October 2007.
- Kenya Agricultural Society of Kenya show and The Nairobi International Trade Fair in the Year 2008 and 2009, Representing JKUAT at the Exhibition.

Languages

Language	Read	Write	Speak
English	Excellent	Excellent	Excellent
Swahili	Excellent	Excellent	Excellent
Dutch	Good	Fair	Fair
French	Fair	Fair	Fair

CERTIFICATION

I the undersigned, certify that this data correctly describe me my qualifications and my experience.

(Signature of staff member)_____Date _____

(Signature of authorised representative of the firm)_____Date _____

Full name of staff member_____

Full name of Authorised representative_____

7. TIME SCHEDULE FOR PROFESSIONAL PERSONNEL

Name	Position	Reports due/Activities	J	J	A	S	O	N	D	J	No. Of Months
Samuel Mugo	Project Landscape Architect	Landscape project coordination reports, design and master planning reports									8
Wilson Karanja	Landscape Architect	Landscape evaluation reports, Landscape cost expenditure reports									6
James Mworja	Landscape Architect	Consultants meeting reports									6
Janet Ondieki	Landscape Architect	Consultants meeting reports, design reports									6
Dan Nyandega	Landscape Architect	Consultants meeting reports, Design reports on drawings issued and approvals.									6

No.of Expected reports due:

Total activities duration:

Signature: _____
(Authorized representative)
Full name: _____
Title: _____
Address: _____

8. DECLARATION FORM

Each firm within the consortium shall be required to provide its own separate forms duly and signed

“This company/firm is not insolvent ,in receivership ,bankrupt or in the process of the process of being wound up and is not a subject of legal proceedings relating to the foregoing .The company or its directors have not been debarred from participating in public procurements or ineligible on account of corruption or fraudulent practices.

This company /firm has not been involved in any corrupt practices and is not the subject of investigation by THE CLIENT.

The directors /partners of the company /firm proposed for the project are qualified to contract with the client in respect of section 33 of the public procurement and disposal act 2003.

Finally, the company has the necessary qualifications, capability, experience, resources, equipment and facilities to provide what is being procured.”

Name...SAMUEL MUGO MARWA.....

SignaturePosition...DIRECTOR.....

DateMAY 9TH 2012.....

Stamp

Yours sincerely,

_____ { Authorized Signature } _____

SAMUEL MUGO MARWA-DIRECTOR____{Name and Title of Signatory} _____

103505-00101_____ {Address :}

10. CONFIDENTIAL BUSINESS QUESTIONNAIRE

CONFIDENTIAL BUSINESS QUESTIONNAIRE

Each firm within the consortium shall be required to provide its own separate forms duly and signed
You are required to give the particulars indicated in part 1 and either part 2 (a),2(b) or 2 (c)which ever applies in your type of business.
You are advised that it is a serious offence to give false information in this form.

Part 1

Business name ...**MYSTICAH DESIGNS AND ASSOCIATES**.....
Location of business ...**BROOK APARTMENTS**.....
Plot No
Street/road**LIMURU ROAD**.....
Postal address
Tel. No.**0720 968020**.....
Nature of business.**LIMITED COMPANY**.....
Current trade licence No
Expiring date**DECEMBER 2012**.....
Maximum value of business which you can handle at any time K£...**1 billion**.....
Name of your bankers ...**BARCLAYS BANK OF KENYA**.....
Branch**UNIVERSITY OF NAIROBI**.....

Part 2(a)-Sole Proprietor

Your name in full; age
Nationality Country of origin
Citizenship details

Part 2 (b)

Give details of partners as follows :

Name	Nationality	Citizen Details	Shares
1.			
2.			
3.			
4.			
5.			

Part 2 (c) –Registered Company

Private or public

State the nominal and issued capital of the company –

National KSHS 200,000

Issued K£.....KSHS 60,000.....

Give details of all directors as follows:

Name	nationality	citizen details	shares
1. ...SAMUEL MUGO MARWA...	KENYAN.....	BY BIRTH.....	3000.....
2. ...JOSEPH KIHORO	KENYAN.....	BY BIRTH	3000
3.			
4.			
5.			

Date Signature of Tenderer

- ◆ If Kenyan citizen, indicate under “citizenship details” whether by Birth, Naturalisation or registration.

11. LIST OF CURRENTLY ON-GOING PROJECTS

(Each firm within the consortium shall be required to provide its own separate forms duly and signed)

PROJECT NAME/ DESCRIPTION	PROJECT LOCATION	PROJECT VALUE	LEVEL OF COMPLETION	NAME AND ADDRESS OF CLIENT/ PHONE	NAME OF PROFESSIONAL STAFF INVOLVED
LANDSCAPE DESIGN FOR THE SCHOOL OF ARCHITECTURE (JKUAT)	JUJA	(KSHS) 200,000,000		Jomo Kenyatta University Of Agriculture And Technology P.O Box 62000 Nairobi	Land.Arch. Samuel Mugo Land.Arch. Wilson Karanja
THE SCIENCE THEATRE LANSCAPE DESIGN (JKUAT)	JUJA	(KSHS) 50,000,000		Jomo Kenyatta University Of Agriculture And Technology P.O Box 62000 Nairobi	Land.Arch. Samuel Mugo Land.Arch. Wilson Karanja
LONGISA DISTRICT HOSPITAL	Bomet	(KSHS) 250,000,000		Ministry Of Roads And Public Works	Land.Arch. Samuel Mugo Land.Arch. Wilson Karanja
DIN HAM RESORT GARDENS	Tigoni	(KSHS) 20,000,000		Eng And Mrs Gabriel Mungai	Land.Arch. Samuel Mugo Land.Arch. Wilson Karanja
OUTDOOR DESIGN FOR MR. AND MRS. MBUTHIA'S RESIDENCE	Karen South	(KSHS) 1,000,000		Mr. & Mrs. Mbuthia	Land.Arch. Samuel Mugo Land.Arch. Wilson Karanja
OUTDOOR DESIGN FOR MR. AND MRS. MAMBO'S RESIDENCE	Runda	(KSHS) 1,000,000		Mr. & Mrs. Mambo	Land.Arch. Samuel Mugo Land.Arch. Wilson Karanja
PROPOSED AMBOSELI GOLF RESORT, HOTEL AND SPA	Kajiado	(KSHS) 1,500,000,000		Gee 20 Holdings Company Limited P.O Box 55378 00200	Land.Arch. Samuel Mugo Land.Arch. James M. Mworja Land.Arch. Wilson Karanja
PROPOSED LANDSCAPE DESIGN FOR NORTHERN AND EASTERN BYPASS	Nairobi	(KSHS) 200,000,000		Kenya Urban Roads Authority P.O Box 41727-00100	Land.Arch. Samuel Mugo Land.Arch. James M. Mworja Land.Arch. Wilson Karanja
PROPOSED LANDSCAPE DESIGN FOR NAIROBI-THIKA HIGHWAY	Nairobi-Thika	(KSHS) 200,000,000		Kenya Urban Roads Authority P.O Box 41727-00100	Land.Arch. Samuel Mugo Land.Arch. James M. Mworja Land.Arch. Wilson Karanja
LANDSCAPE DESIGN FOR ENASHIPAI RESORT AND SPA	Naivasha	(KSHS) 200,000,000		Mr. Mwangi	Land.Arch. Samuel Mugo Land.Arch. Wilson Karanja

Firm's Name

Name title signatory

Signature